

G.A.T.E.WAYS TERMS AND CONDITIONS OF ENROLMENT

- Children who attend G.A.T.E.WAYS programs during school time must be enrolled by a school co-ordinator or have written school approval
- Enrolments will be accepted by G.A.T.E.WAYS in order of receipt from schools up to the cut-off number
 - Additional registrations will go onto a waiting list
 - Subsequent offers of a place from the waiting list will be made direct to parents where G.A.T.E.WAYS has contact details
- Once a child has been enrolled by his/her school and has a confirmed place, form and payment must be made within 10 days to avoid cancellation of the place
- Payment can be made by cheque, money order, or credit card. There will be an additional fee for credit card transactions
- If a parent whose child has a confirmed place wishes to withdraw the child prior to payment, he/she should advise G.A.T.E.WAYS directly as soon as possible so that a place may be offered to a child on the waiting list
- Once applications have been confirmed with payment there can be no refunds
 - The onus is on schools and parents to ensure there are no conflicting school or personal commitments on any day of the program. G.A.T.E.WAYS will not refund if a conflict comes to light after a child has enrolled
 - There are no refunds for missed sessions
- Due to G.A.T.E.WAYS busy schedule and pressure on enrolments, we regret that make up classes or substitute programs for missed sessions are not possible
- G.A.T.E.WAYS reserves the right to withdraw a child from the program without refund where
 - The child has been inappropriately selected/enrolled and has difficulty coping with the program content and activities
 - Due to inappropriate behaviour the child interferes with the learning of other students
- Parents are responsible for transporting their child to and from the program
- Parents are responsible for ensuring that their child is picked up on time at the end of the program. G.A.T.E.WAYS does not provide after school/program care
- Parents must provide written approval to G.A.T.E.WAYS if a child is to be given permission to make his/her own way home on foot, by public transport or by taxi
- G.A.T.E.WAYS staff is unable to dispense medication, except in an emergency.
- If a child needs to take medication while at a G.A.T.E.WAYS program he/she must self-administer or his or her parent must dispense the medication
- Students should not bring products containing nuts to G.A.T.E.WAYS workshops.
- Parents/guardians or their proxy must be contactable during the program
- G.A.T.E.WAYS staff is happy to discuss and clarify any matters concerning enrolments and student progress with parents and teachers - info@gateways.edu.au